

# SCRUTINY WORK PROGRAMME



containing scrutiny work to be undertaken 1 November 2011 to  
30 September 2012

The scrutiny work programme belongs to the council's Scrutiny Committee and sets out a schedule of scrutiny work due to be carried out over during period shown above. It is a rolling plan, subject to change at each Scrutiny Committee meeting; however, the scrutiny work programme and changes to it are subject to the council's approval.

Representations can be made on any of the following issues before an item is considered by the Scrutiny Committee. Representations must be made to the relevant contact officer shown below by 10am on the day the Committee is due to meet. The meeting dates are shown below.

Item title	Meeting date	Lead officer	Why is it here?	Scope	Notes
<b>Budget 2012/13</b>	Scrutiny Committee 22 Dec 2011	William Jacobs, Head of Finance Tel. (01235) 540455 Email: <a href="mailto:william.jacobs@southandvale.gov.uk">william.jacobs@southandvale.gov.uk</a>	Cabinet is consulting on the draft budget 2012/13.	To submit comments on the draft budget to the Cabinet.	

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<b>Customer service</b>	Scrutiny Committee 22 Dec 2011	Sally Truman, Policy and Community Engagement Manager Te. (01235) 540408 Email: <a href="mailto:sally.truman@southandvale.gov.uk">sally.truman@soouthandvale.gov.uk</a>			
<b>Section 106 agreements - monitoring implementation</b>	Scrutiny Committee January 2012	Adrian Duffield, Head of Planning Tel. (01235) 540340 Email: <a href="mailto:adrian.duffield@soouthandvale.gov.uk">adrian.duffield@soouthandvale.gov.uk</a>	The committee has asked to review the administration of section 106 agreements and to look at how the money raised is managed.	To consider the report and feedback any comments to the Cabinet.	
<b>Garden waste bins - billing</b>	Scrutiny Committee 26 Jan 2012	Steve Bishop, Strategic Director and Section 151 Officer Tel. (01235) 540332 Email: <a href="mailto:steve.bishop@soouthandvale.gov.uk">steve.bishop@soouthandvale.gov.uk</a>	The committee has asked to review the billing administration of the garden waste scheme.	To consider the report and feedback any comments to the Cabinet.	

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<b>Recycling and waste contract monitoring</b>	Scrutiny Committee 23 Feb 2012	Clare Kingston, Head of Corporate Strategy Tel. (01235) 540356 Email: <a href="mailto:clare.kingston@southandvale.gov.uk">clare.kingston@southandvale.gov.uk</a>	To conduct an annual review of the contractor's performance	To consider whether to accept the report or whether to interview the service manager and contractor at a future meeting and recommend any corrective actions or improvements.	
<b>Election review</b>	Scrutiny Committee 22 Mar 2012	Margaret Reed, Head of Legal and Democratic Tel. (01235) 540407 Email: <a href="mailto:margaret.reed@southandvale.gov.uk">margaret.reed@southandvale.gov.uk</a>	To consider the recommendations from the review of the management of the elections held in May 2011	To request the returning officer and his deputy returning officers to attend.	
<b>Fit for the future annual review</b>	Scrutiny Committee September 2012	Anna Robinson, Strategic Director Tel. (01235) 540523 Email: <a href="mailto:anna.robinson@southandvale.gov.uk">anna.robinson@southandvale.gov.uk</a>	To receive an update on the fit for the future programme.	To consider a summary report and to question the Cabinet member.	
<b>Grounds maintenance contract review</b>	Scrutiny Committee September 2012	Ian Matten Tel. (01235) 540373 Email: <a href="mailto:ian.matten@southandvale.gov.uk">ian.matten@southandvale.gov.uk</a>	The committee has asked to review implementation of the new contract.	To consider the report and feedback any comments to the Cabinet.	

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<b>Grounds maintenance contract review</b>	Scrutiny Committee September 2012	Ian Matten Tel. (01235) 540373 Email: <a href="mailto:ian.matten@south-handvale.gov.uk">ian.matten@south-handvale.gov.uk</a>	The committee has asked to review implementation of the new contract.	To consider the report and feedback any comments to the Cabinet.	